



Parking Implementation and Governance Committee

Meeting Date: Friday January 6, 2017

Time: 8:00 to 9:00 am

Location: Town Manager's Conference Room, Town Hall Annex

Attendance: Steve Byrne, Adam Chapdelaine, Mike Gordon, Howard Muise, Laura Wiener, Ali Carter, Leland Stein, Steve Gilligan, Mike Morse

Meeting Minutes:

Minutes of December 9, 2016 approved unanimously.

Meter Installation report, Mike Morse.

- Roughly \$1100/day in revenue. Street meters had 19,000 transactions, 15,000 of which were cash. Lot meters more evenly split.
- Ali reported generally positive feedback from the merchants. There is nothing on the meter that says where to call if there is a problem. Perhaps we should consider for the future.
- Adam reported that a coin collection contract was recently signed with Leader Bank. Jams have been caused 90% by overfilling and then also by Canadian quarters.
- Library lot meters to be installed Monday, 1/9. AYCC and Library rear window parking permits are ready to go. Permit is also good all day on any non-metered space in Town. Howard suggested we need a "Pay Here" sign at the Library multi-space meter.

Committee discussed comment letter from Bob Radocchia, who requested meters around Town Hall be turned off earlier, so that volunteers meeting at Town Hall in the evening wouldn't have to pay. Committee responded that most nights there is parking on Academy Street and in the two parking lots at Town Hall and Central School, but we should consider turning off the meters early on Town Meeting nights. Mike M. noted complaints about the lighting in the parking lots, particularly Railroad Lot. Committee felt that would be a high priority for Parking Benefits District Funding.

Adam reported that Jim Feeney is working with Seth Federspiel of TAC on Electric Vehicle spaces and equipment in the Russell Common lot. It is anticipated to be installed by spring.

Parking Benefits District (PBD). Ali reported that 2 meetings have been set up with merchants about establishing a PBD (3/1 and 3/2). We will schedule another meeting for residents and Town Meeting members following merchants' meetings but before Town Meeting. PIGC will probably be the board that oversees revenue and decisions. Can probably count on about \$150,000--\$200,000 per year revenue.

Next meeting Friday Feb. 3, 8:00AM.